SUEZ OIL COMPANY

# EXPATRIATE'S TIME SHEET

NAME : ABD ELAZEEM SOLTAN EMC OP/01/2021

DIVISION / SECTOR : Dept. / MAINT.(HEAVY EQUIPMENT)

LOCATION : RAS BUDRAN MONTH : June-2025

I- ATTENDANCE RECORD **Heavy equipment engineer** SAP 114/803

| DAYS | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | TOTAL DAYS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ATTENDANCE DAYS (CAIRO) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIELD DAYS | | | | | | | | | | | | | | | | | | | | | | | | | | V | I | I | I | I | 5 DAYS |
| OVER TIME | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 Hrs |

## II- TIME ALLOCATION ( PERCENTAGE)

| ACTIVITY BY AREA | % |
|---|---|
| DEVELOPMENT (DRILLING & MAJOR CONSTRUCTION) | |
| RB | |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| PRODUCTION (OIL & GAS) | |
| RB | 100% |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ LPG | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| TOTAL | 100% |

## ABBREVIATIONS

- / --- Presents
- X --- Weekends & Statutory Holidays
- A --- Annual Leave
- BS --- Business Trip For Suco Acct.
- BG --- Business Trip For Group Acct.
- O --- Off time
- TS --- Training For Suco Acct.
- TG --- Training For Suco Acct.
- V --- Traveling Days
- W --- Special Leave without Pay
- C --- Compassionate Leave

**Over Time Due to :**

N.B.
1- For BS, C & TS relative approved document should be attached to the time sheet
2- Time sheet should be approved only by the respective field manager or division manager
3- Used symbols other than these herein indicated shall be ignored

Prepared By : Adelazeem

Checked By :

Approved By : A. EGRIHMAN
5/7/2025

SUEZ OIL COMPANY

# EXPATRIATE'S TIME SHEET

NAME : TAREK MOHAMED ATIA EMC OP/01/2021

DIVISION / SECTOR : Dept. / MAINT.(HEAVY EQUIPMENT)

LOCATION : RAS BUDRAN MONTH : June-2025

I- ATTENDANCE RECORD **Heavy Equipment Tech** SAP 114/803

| DAYS | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | TOTAL DAYS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ATTENDANCE DAYS (CAIRO) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIELD DAYS | — | — | V | I | I | I | I | I | I | I | I | I | I | I | I | I | V | — | — | — | — | — | — | — | — | — | — | — | — | — | 14 DAYS |
| OVER TIME | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 Hrs |

## II- TIME ALLOCATION ( PERCENTAGE)

| ACTIVITY BY AREA | % |
|---|---|
| DEVELOPMENT (DRILLING & MAJOR CONSTRUCTION) | |
| RB | |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| PRODUCTION (OIL & GAS) | |
| RB | 100% |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ LPG | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| TOTAL | 100% |

## ABBREVIATIONS

- / --- Presents
- X --- Weekends & Statutory Holidays
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Prepared By :
Checked By :
Approved By :

SUEZ OIL COMPANY

# EXPATRIATE'S TIME SHEET

NAME : MOHAMED MAGHAWRY MASOUD EMC OP/01/2021

DIVISION / SECTOR : Dept. / MAINT.(HEAVY EQUIPMENT)

LOCATION : RAS BUDRAN MONTH : June-2025

I- ATTENDANCE RECORD **Heavy Equipment Tech** SAP 114/803

| DAYS | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | TOTAL DAYS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ATTENDANCE DAYS (CAIRO) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIELD DAYS | | | | | | | | | | V | I | I | I | I | I | I | I | I | I | I | I | I | I | V | | | | | | | 14 DAYS |
| OVER TIME | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 Hrs |

## II- TIME ALLOCATION ( PERCENTAGE)

| ACTIVITY BY AREA | % |
|---|---|
| DEVELOPMENT (DRILLING & MAJOR CONSTRUCTION) | |
| RB | |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| PRODUCTION (OIL & GAS) | |
| RB | 100% |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ LPG | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| TOTAL | 100% |

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**Prepared By** :

**Checked By** :

**Approved By** : AGRY MAN 5/7/2025

SUEZ OIL COMPANY

# EXPATRIATE'S TIME SHEET

NAME : SAIED RAMADAN EMC OP/01/2021

DIVISION / SECTOR : Dept. / MAINT.(HEAVY EQUIPMENT)

LOCATION : RAS BUDRAN MONTH : June-2025

I- ATTENDANCE RECORD **Heavy Equipment Tech** SAP 114/803

| DAYS | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | TOTAL DAYS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ATTENDANCE DAYS (CAIRO) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIELD DAYS | I | I | V | | | | | | | | | | | | | | V | I | I | I | I | I | I | I | I | I | I | I | I | I | 16 DAYS |
| OVER TIME | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 Hrs |

## II- TIME ALLOCATION ( PERCENTAGE)

| ACTIVITY BY AREA | % |
|---|---|
| DEVELOPMENT (DRILLING & MAJOR CONSTRUCTION) | |
| RB | |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| PRODUCTION (OIL & GAS) | |
| RB | 100% |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ LPG | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
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Prepared By : A. Dolah

Checked By :

Approved By : A. ECHMAN 5/7/2025

SUEZ OIL COMPANY

# EXPATRIATE'S TIME SHEET

NAME : Ashmawy Eid EMC OP/01/2021

DIVISION / SECTOR : Dept. / MAINT.(HEAVY EQUIPMENT)

LOCATION : RAS BUDRAN MONTH : June-2025

I- ATTENDANCE RECORD **Heavy Equipment Tech** SAP 114/803

| DAYS | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | TOTAL DAYS |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ATTENDANCE DAYS (CAIRO) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIELD DAYS | I | I | I | I | I | I | I | I | I | V | | | | | | | | | | | | | | V | I | I | I | I | I | I | 16 DAYS |
| OVER TIME | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 Hrs |

## II- TIME ALLOCATION ( PERCENTAGE)

| ACTIVITY BY AREA | % |
|---|---|
| DEVELOPMENT (DRILLING & MAJOR CONSTRUCTION) | |
| RB | |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| PRODUCTION (OIL & GAS) | |
| RB | 100% |
| RF | |
| ZB ------ OIL | |
| ------ GI | |
| ------ LPG | |
| ------ GI/LPG (COMMON) | |
| ------ OTHER (SPECIFY) | |
| TOTAL | 100% |

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**Checked By** :

**Approved By** :

5/7/2025